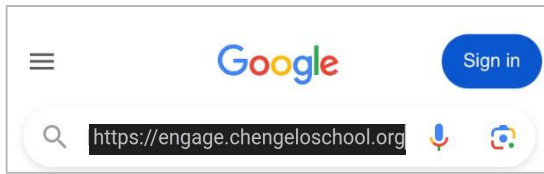


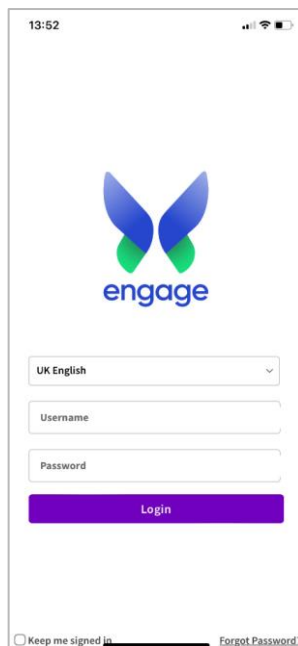
Installing the App on your phone

The Engage Parent App is a progressive web app which isn't downloaded from an app store but is installed on your phone's home screen when accessed via your School's Parent Portal website.

1. On the browser on your phone, Enter <https://engage.chengeloschool.org> and log in as normal.



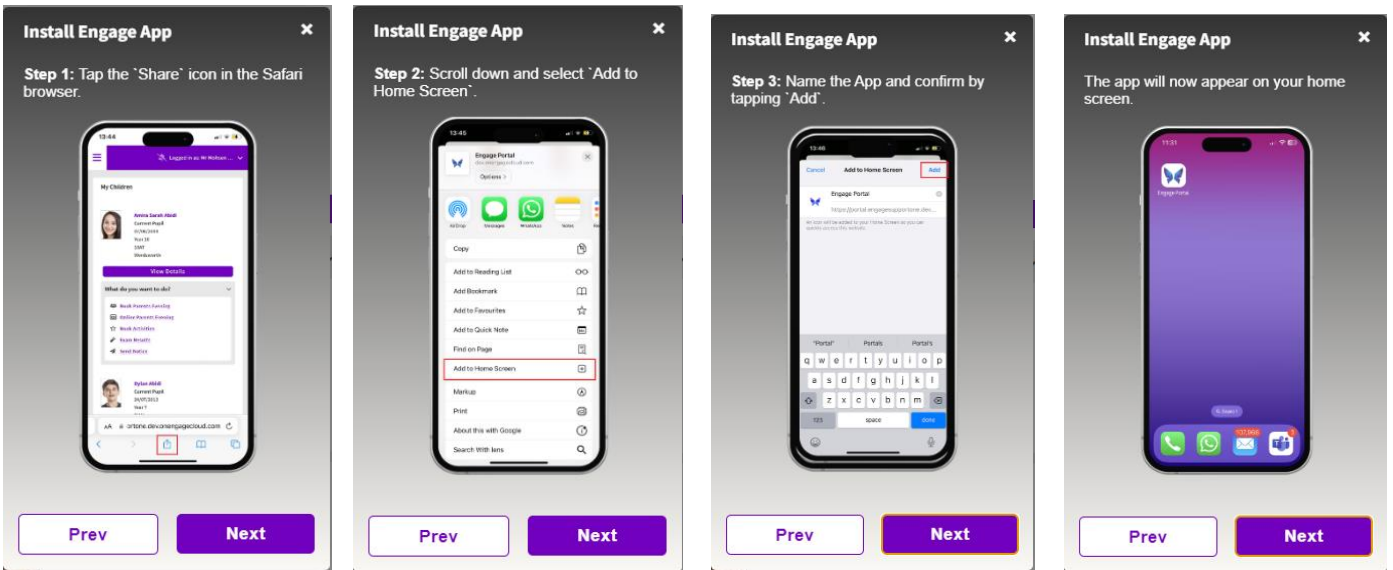
2. Enter your parent portal **username** and **password**.



Apple Devices

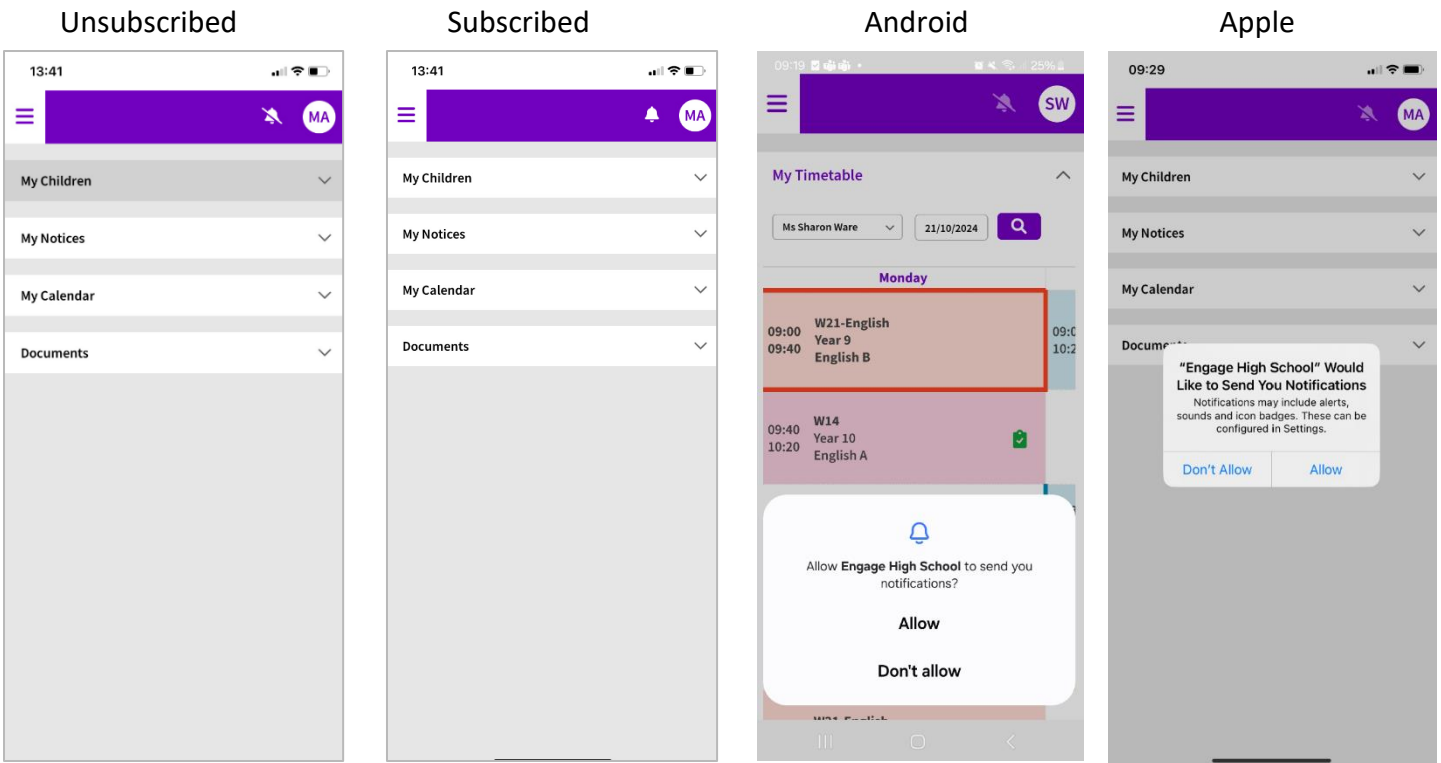
After logging into the Portal, you will be promoted to install from within the Portal. The following instructions are displayed.

1. Tap the **Share** icon in the Safari browser.
2. Scroll down and select **Add to Home Screen**
3. Name the App and confirm by tapping **Add**, the App will now appear on your home screen.



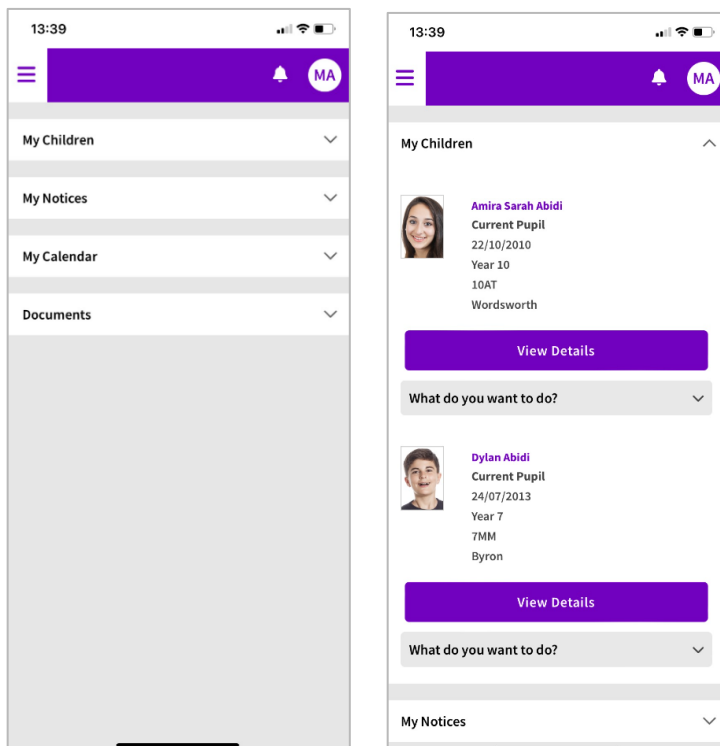
Push Notifications

To subscribe to Push Notifications, click the bell icon at the top right of the screen. You will receive an onscreen message to confirm you have subscribed. To unsubscribe click the bell again.



Navigating the App

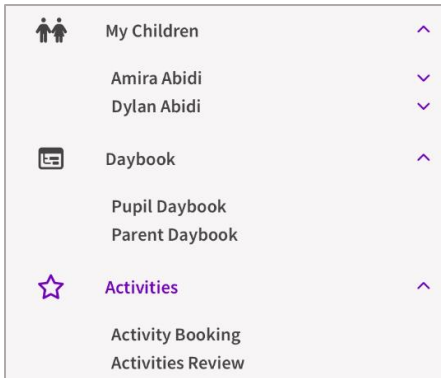
Once logged into your account you can see **My Children**. Depending on the school's settings you may also see **My Notices**, **My Calendar** and **Documents**. Each section can be expanded and collapsed by clicking the arrows.




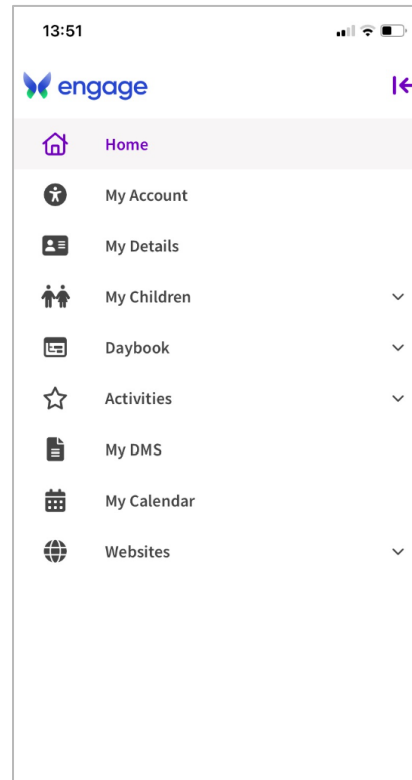
Press the 3 lines at the top left of the screen to access the main menu.



Click a menu option to access further screens.



Click the Arrow to close the Menu 



To log out click your initials at the top right-hand corner of the screen and select Log Out.

