



JOB DESCRIPTION: Outdoor Instructor

PURPOSE: Chengelo's stated purpose is to:

*"Educate and train young people to become Witnesses to the Light of
Jesus Christ in Zambia and beyond"*

The Outdoor Instructor is to assist in running Ndubaluba's Adventure Education Programme and to provide a positive Christian role model.

ACCOUNTABLE TO: The Centre Manager

WORKING RELATIONSHIPS:

- Working effectively with other instructors, volunteers, teachers, tutors, School Heads.

RESPONSIBILITIES:

1. SPIRITUAL

Chengelo values every child as a child of God and therefore; Outdoor Instructors are expected to:

- demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils.
- establish a safe and stimulating environment for pupils, rooted in mutual respect and in accordance with the school's behaviour policy
- set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- Instruct within a Christian framework encouraging understanding of the outdoor activities within a Christian worldview
- make a positive contribution to the wider life and ethos of the school

Staff are also encouraged to take part in the following activities:

- speaking at school assemblies
- leading or speaking at Fusion
- leading a discipleship group
- leading staff devotions at break time

Staff are expected to be a visible presence and encouragement to students in North Church, Fusion, Discipleship Groups, and in their daily devotional times.

The most powerful witness we give to students is through the way we live our lives, our fellowship together and Biblical Christian standards are expected from staff at all times.

2. LEADERSHIP

Staff are expected to role model aspects of leadership so that students are trained throughout the school for leadership roles. Biblical leadership principles and examples should provide the framework for training. Themes will include integrity, accountability, courage, honourable purpose.

All staff are expected to take part in physical, social, intellectual, spiritual activities and areas of school life. All staff, especially Tutors are expected to take part in Ndubaluba activities with the pupils as directed. The Outdoor Instructor will be responsible for

- Instructing on Adventure Education courses
- Supervision of students and duties during courses



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- Maintenance of site and equipment
- Involvement in training and development sessions
- Input into the development and direction of the Centre
- Leading courses and taking responsibility for meetings, logistics, staff and monitors
- Administration and related tasks concerned with the instruction of courses
- To contribute positively to the Ndubaluba and Chengelo community
- Any other duties as required by the Centre

3. PUPILS

The Outdoor Instructor will

- Ensure that all pupils are seen as the children of God, precious in His sight.
- Demand ambitious standards for all pupils, so that each pupil is challenged to achieve their personal best; instilling a strong sense of accountability in staff for the impact of their work on pupils' outcomes.
- Provide a safe, calm and well-ordered environment for all pupils and staff, focused on safeguarding pupils and developing their exemplary behaviour in school and in the wider society.
- Involved in the Leadership training of students so that students are given opportunities to develop as leaders.
- Ensure that suitable child protection policies are in place and effective.
- Development of the ethos of the Chengelo School /Ndubaluba through regular group gatherings, for example assemblies and Tutor times.
- Taking assemblies when put on the rota.

4. STAFF

Chengelo requires high levels of collaborative work to function effectively. All staff are expected to work as part of a team, helping to encourage one another. Instructors are expected to:

- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- deploy support staff effectively
- take responsibility for improving outdoor instructing through appropriate professional development, responding to advice and feedback from colleagues

The post includes the following duties:

- Effective communication with a broad range of other staff, clinic, classroom, hostel, pastoral and academic managers and senior managers to ensure pupils are properly cared for, and systems are maintained.
 - Attending department meetings and staff meetings
 - Assisting the HOD with review and development of courses and schemes of work
- Fellowshipping with, praying with, pastorally caring for fellow colleagues, is an integral part of the community life.



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5. RESOURCES

The Outdoor Instructor will

- Work with the Ndubaluba Management team to prepare an annual budget for the Ndubaluba and manage expenditure within this budget.
- Take responsibility for ensuring standards are maintained and development work is completed to a high standard.
- Manage and maintain Ndubaluba facilities to high standards.

6. EXTERNAL RELATIONS

- All staff at Chengelo share a responsibility for the way in which we live up to the motto of 'As a witness to the Light'. This requires us to live out values such as integrity and honesty. We aspire to reflect attitudes commensurate with the fruits of the spirit. This means we seek the highest standards in our professional work; report writing, parents consultation days, school trips, school events, are all opportunities for us to communicate the standards Chengelo aspires to.

In dealing with parents we must always demonstrate our care for their individual child and the uniqueness of their creation and their gifts. Reports must emphasize the positive achievements, the areas for improvement, and strategies for achieving the next stage of progress. They must show an awareness and support for the pupils well being. Staff must not communicate with external agencies, the media, or governmental authorities without the prior approval of the Principal.