



# CHENGELO SCHOOL

AS A WITNESS TO THE LIGHT

## **JOB DESCRIPTION:** Chef

**PURPOSE:** Chengelo's stated purpose is to:

“Educate and train young people to become Witnesses to the Light of Jesus Christ in Zambia and beyond”

The Chef will assist the Senior Caterer in leading a team of kitchen workers; shift supervisors, cooks and cleaners and overseeing the day to day running of the kitchen, including food preparation, cleaning the equipment, checking supplies.

**ACCOUNTABLE TO:** The Senior Caterer

**WORKING RELATIONSHIPS:** Work closely with the Senior Caterer, Kitchen team and relevant staff and workers.

## **MAIN RESPONSIBILITIES:**

- Prepare and cook dishes according to menu specifications.
- Ensure the quality and presentation of dishes meet the highest standards.
- Work with the Senior Caterer to develop and create new recipes or menu items while considering customer preferences.
- Supervise kitchen operations, including managing kitchen staff, inventory, and equipment.
- Work with the Senior Caterer to plan menus, control costs, and optimize kitchen operations.
- Handle special dietary requests/needs.
- Ensure compliance with the School's Health & Safety policy, STS standards and all statutory health and safety requirements, and ensure that these are observed by all Kitchen workers.
- Undertake such other work as may be requested by the Senior Caterer up to or at a level consistent with the principal duties and responsibilities of the role.
- Support the Senior Caterer in the planning and preparing meals for special school functions (e.g. formal meals, selection days, Board meetings, retreats, etc.).

## **REQUIREMENTS:**

- Proven experience as a Chef or in a similar role.
- Culinary qualification or equivalent certification.
- Proficiency in various cooking techniques and cuisines.
- Strong leadership and communication skills.
- Ability to work in a fast-paced environment while maintaining high standards.
- Knowledge of food safety regulations and best practices.
- Creative and innovative mindset with a passion for culinary arts.
- Flexibility to work evenings, weekends, and holidays as required.

## **REVIEW AND AMENDMENTS**

- The Chef will undertake other reasonable duties related to the job purpose required from time to time.
- This job description should be seen as enabling rather than restrictive and will be subject to regular review.